

On-Site Environmental Review Monitoring Checklist

Grantee Name: _____
 Project No: _____
 Preparer: _____
 Date Prepared: _____
 Follow-Up Review Indicated: ☐ YES ☐ NO

Environmental Review Summary of Dates

1. If the Grantee mailed letters to organizations seeking concurrence with the project, record below the dates those letters were sent and the dates that any concurrence was received:

	Date Sent	Date Received
State Historic Preservation Office (SHPO) (Min 30 Days): _____	_____	_____
Tribal Historic Preservation Office (THPO) (Min 30 Days): _____	_____	_____
U.S. Fish & Wildlife Service (FWS): _____	_____	_____
U.S. Army Corps of Engineers (ACE): _____	_____	_____
(Other) _____:	_____	_____
(Other) _____:	_____	_____

2. Did any of the concurrences require any mitigation measures? ☐ Yes ☐ No
- a. If "Yes", list the date that the mitigation measures were completed or cleared: _____
3. Were any comments received by the Grantee during the Public Comment Period? ☐ Yes ☐ No
- a. If "Yes", were they addressed by the Grantee in writing? ☐ Yes ☐ No ☐ N/A
4. Record the date that the Level of Review Determination Form (ENV-LRD) was signed by the Certifying Officer and which level of review is indicated:
- | | |
|-----------------------------------------------------------------------------------|--------------------|
| <input type="checkbox"/> 1. Exempt | Date Signed: _____ |
| <input type="checkbox"/> 2A. Categorically Excluded Subject to (CEST) | Date Signed: _____ |
| <input type="checkbox"/> 2B. Categorically Excluded Subject to Converts to Exempt | Date Signed: _____ |
| <input type="checkbox"/> 3. Categorically Excluded Not Subject to (CENST) | Date Signed: _____ |
| <input type="checkbox"/> 4. Environmental Assessment (EA) | Date Signed: _____ |
| <input type="checkbox"/> 5. Environmental Impact Statement (EIS) | Date Signed: _____ |
5. List the date that the Notice was published/posted: _____
 CEST - Notice of Intent to Request Release of Funds (NOI/RROF)
 EA & EIS - Finding of No Significant Impact **AND** Notice of Intent to Request Release of Funds (Combined Notice)
-No Notices required for the following categories: 1, 2B, and 3.
6. List the release date on the Notice of Removal of Grant Conditions (ENV-NRGC): _____
7. List the date that construction began on the project: _____

Part A: Level of Review Determination (Only one portion of Part A must be completed)

NOTE: Questions highlighted in Gray only apply to projects funded in 2015 or later

1. For Exempt activities, (which include administration, environmental studies, planning, engineering and design costs, temporary assistance for imminent threats, etc...) ensure that the Environmental Review Record (ERR) contains <u>EACH</u> of the following:		
	Yes	No
a. A Level of Review Determination Form (ENV-LRD) completed and signed	<input type="checkbox"/>	<input type="checkbox"/>
b. A Finding of Exemption Form (ENV-FOE) completed and signed	<input type="checkbox"/>	<input type="checkbox"/>
c. An Other Requirements Checklist Form (ENV-ORC) completed and signed	<input type="checkbox"/>	<input type="checkbox"/>
d. A copy of the Notice of Removal of Grant Conditions (ENV-NRGC)	<input type="checkbox"/>	<input type="checkbox"/>

2A. For Categorically Excluded Subject to activities, (which include rehabilitation of water and sewer lines, streets, drainage structures, senior centers, housing, etc...) ensure that the Environmental Review Record (ERR) contains <u>EACH</u> of the following:		
	Yes	No
a. A Level of Review Determination Form (ENV-LRD) completed and signed	<input type="checkbox"/>	<input type="checkbox"/>
b. A Categorically Excluded Subject to Form (ENV-CEST) completed and signed	<input type="checkbox"/>	<input type="checkbox"/>
i. Was the ENV-CEST signed after all concurrences were received?	<input type="checkbox"/>	<input type="checkbox"/>
c. An Other Requirements Checklist Form (ENV-ORC) completed and signed	<input type="checkbox"/>	<input type="checkbox"/>
d. A copy of the Notice of Intent to Request Release of Funds (NOI/RROF)	<input type="checkbox"/>	<input type="checkbox"/>
i. Was the Notice published/posted after the ENV-CEST was signed?	<input type="checkbox"/>	<input type="checkbox"/>
ii. Was the Notice disseminated to the following:		
1. Interested Individuals and groups (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
2. All appropriate Tribal, Local State & Federal Agencies	<input type="checkbox"/>	<input type="checkbox"/>
3. Local Media	<input type="checkbox"/>	<input type="checkbox"/>
iii. Was the notice published/posted in compliance with Executive Order 13166 (Language Access Plan) (if required)?	<input type="checkbox"/>	<input type="checkbox"/>
e. A Request for Release of Funds & Certification Form (ENV-RROFC)	<input type="checkbox"/>	<input type="checkbox"/>
f. A copy of the Notice of Removal of Grant Conditions (ENV-NRGC)	<input type="checkbox"/>	<input type="checkbox"/>

2B. For Categorically Excluded Subject to activities that <u>CONVERT</u> to Exempt, (which can include rehabilitation of water and sewer lines, streets, drainage structures, senior centers, housing, etc...) ensure that the Environmental Review Record (ERR) contains <u>EACH</u> of the following:		
	Yes	No
a. A Level of Review Determination Form (ENV-LRD) completed and signed	<input type="checkbox"/>	<input type="checkbox"/>
b. A Categorically Excluded Subject to Form (ENV-CEST) completed and signed	<input type="checkbox"/>	<input type="checkbox"/>
i. Was the ENV-CEST signed after all concurrences were received?	<input type="checkbox"/>	<input type="checkbox"/>
c. An Other Requirements Checklist Form (ENV-ORC) completed and signed	<input type="checkbox"/>	<input type="checkbox"/>
d. A copy of the Notice of Removal of Grant Conditions (ENV-NRGC)	<input type="checkbox"/>	<input type="checkbox"/>

3. For Categorically Excluded Not Subject to activities, (which include economic development (non-construction), supportive services, utilities, supplies, etc...) ensure that the Environmental Review Record (ERR) contains <u>EACH</u> of the following:		
	Yes	No
a. A Level of Review Determination Form (ENV-LRD) completed and signed	<input type="checkbox"/>	<input type="checkbox"/>
b. A Categorically Excluded Not Subject to Form (ENV-CENST) completed and signed	<input type="checkbox"/>	<input type="checkbox"/>
c. An Other Requirements Checklist Form (ENV-ORC) completed and signed	<input type="checkbox"/>	<input type="checkbox"/>
d. A copy of the Notice of Removal of Grant Conditions (ENV-NRGC)	<input type="checkbox"/>	<input type="checkbox"/>

4. For Environmental Assessments , (which can include new construction: new water & sewer lines, water tanks, pump stations, senior centers, etc...) ensure that the Environmental Review Record (ERR) contains <u>EACH</u> of the following:		
	Yes	No
a. A Level of Review Determination Form (ENV-LRD) completed and signed	<input type="checkbox"/>	<input type="checkbox"/>
b. An Environmental Assessment Form (ENV-HUDEA) completed and signed	<input type="checkbox"/>	<input type="checkbox"/>
i. Was the Statutory Checklist section of the form complete with documentation?	<input type="checkbox"/>	<input type="checkbox"/>
ii. Were the following sections completed on the form:		
1. Existing Conditions & Trends?	<input type="checkbox"/>	<input type="checkbox"/>
2. Environmental Assessment Factors (Chart)?	<input type="checkbox"/>	<input type="checkbox"/>
3. Alternatives/No Action Alternative?	<input type="checkbox"/>	<input type="checkbox"/>
4. Determination?	<input type="checkbox"/>	<input type="checkbox"/>
iii. In the Environmental Assessment Factors section, was there any indication that the factors were not properly addressed or that raised questions about the appropriateness of the Finding of No Significant Impact (FONSI) determination or the reasonableness of the mitigation measures proposed?	<input type="checkbox"/>	<input type="checkbox"/>
iv. Was a Finding of No Significant Impact indicated in the Determination section? (if "No" an EIS is required)	<input type="checkbox"/>	<input type="checkbox"/>
1. Was the form signed and dated <u>after</u> all concurrences had been received?	<input type="checkbox"/>	<input type="checkbox"/>
c. An Other Requirements Checklist (ENV-ORC) completed and signed?	<input type="checkbox"/>	<input type="checkbox"/>
d. A copy of the Finding of No Significant Impact and Notice of Intent to Request Release of Funds (Combined Notice)	<input type="checkbox"/>	<input type="checkbox"/>
i. Was the Combined Notice published/posted after the ENV-HUDEA was signed?	<input type="checkbox"/>	<input type="checkbox"/>
ii. Was the Notice disseminated to the following:	<input type="checkbox"/>	<input type="checkbox"/>
1. Interested Individuals and groups (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
2. All appropriate Tribal, Local State & Federal Agencies	<input type="checkbox"/>	<input type="checkbox"/>
3. Local Media	<input type="checkbox"/>	<input type="checkbox"/>
iii. Was the notice published/posted in compliance with Executive Order 13166 (Language Access Plan) (if required)?	<input type="checkbox"/>	<input type="checkbox"/>
e. A Request for Release of Funds & Certification (ENV-RROFC)	<input type="checkbox"/>	<input type="checkbox"/>
f. A Notice of Removal of Grant Conditions (ENV-NRGC)	<input type="checkbox"/>	<input type="checkbox"/>

5. For Environmental Impact Statements (EIS) , (which is required when a project is determined to have a potentially significant impact on the human environment) a specialized visit is required.		
	Yes	No
a. Is there an indication that an Environmental Impact Statement is required? (If "Yes" contact the ADECA Environmental Officer for further assistance)	<input type="checkbox"/>	<input type="checkbox"/>

Part B: Other Requirements Checklist Documentation (Applies to all projects)

	Comments/Documentation
<p>1. Floodplain Insurance (24 CFR 58.6(a) & (b)) – The Environmental Review Record (ERR) should contain <u>ONE</u> of the following types of documentation (please select which documentation was in the ERR):</p> <p><input checked="" type="checkbox"/> Documentation supporting the determination that the project does not require flood insurance or is excepted from flood insurance.</p>	<p>CDBG, ESG & HOPWA funded projects are exempt from Flood Insurance Requirements per 42 USC 4003(a)(3), 24 CFR 58.6(a)(3) & 55.1(b)(1)</p>
<p>2. Coastal Barrier Resources (24 CFR 58.6(c)) – The Environmental Review Record (ERR) should contain <u>ONE</u> of the following types of documentation (please select which documentation was in the ERR):</p> <p><input type="checkbox"/> A map that establishes the Coastal Barrier Resource System Units location in relation to the project location.</p> <p><input type="checkbox"/> A map issued by the FWS or FEMA (or from their website) showing that the proposed project is not located within a designated Coastal Barrier Resource System Unit. The FEMA map panel number must be cited within the ERR.</p> <p><input type="checkbox"/> Approval of the project from the FWS, including all prior correspondence.</p>	
<p>3. Runway Clear Zones & Clear Zones (24 CFR 58.6(d)) - The Environmental Review Record (ERR) should contain ONE of the following types of documentation (please select which documentation was in the ERR):</p> <p><input type="checkbox"/> Documentation that the rule is not applicable to the proposed project (i.e., acquisition of an existing building, “minor” rehabilitation, or emergency action).</p> <p><input type="checkbox"/> A map showing the site is not within 15,000 feet of a military airport or within 2,500 feet of a civilian airport.</p> <p><input type="checkbox"/> If within 15,000 feet of a military airport, a map showing the site is not within a designated APZ (Accident Potential Zone) or a letter from the airport operator stating so.</p> <p><input type="checkbox"/> If within 2,500 feet of a civilian airport, a map showing the site is not within a designated RPZ/CZ (Runway Protection Zone/Clear Zone) or a letter from the airport operator stating so.</p> <p><input type="checkbox"/> If the site is in a designated APZ, documentation of consistency with DOD (Department of Defense) Land Use Compatibility Guidelines.</p> <p><input type="checkbox"/> If the site is in a designated RPZ/CZ and the project does not involve any facilities that will be frequently used or occupied by people, and a determination of such and a written assurance from the airport operator that there are no plans to purchase the land as part of a RPZ/CZ program.</p> <p><input type="checkbox"/> If the site is in a designated RPZ/CZ and the project involves the acquisition or sale of an existing property that will be frequently used or occupied by people, a copy of the notice to prospective buyers signed by the prospective buyer.</p>	

Part C: Statutory Checklist – Related Federal Laws & Authorities at 24 CFR 58.5 (*Applies to Levels of Review 2A, 2B, & 4*)

1. Historic Preservation [36 CFR Part 800] – The Environmental Review Record (ERR) must indicate which <u>ONE</u> of the three following findings has been selected <u>AND</u> the type of documentation that was provided:	Comments/ Documentation
<input type="checkbox"/> No Historic Properties Effected: <ul style="list-style-type: none"> <input type="checkbox"/> Documentation of the Programmatic Agreement (PA) between SHPO and ADECA confirming the activities are covered by the PA. <input type="checkbox"/> Letter from SHPO (or THPO on tribal lands) that concurs with HUD’s or the Responsible Entity’s determination of “no historic properties affected.” <input type="checkbox"/> With documentation on 1) the undertaking and the Area of Potential Effect (APE) (including photographs, maps, and drawings, as necessary), 2) steps taken to identify historic properties, 3) the basis for determining that no historic properties are present or affected, 4) evidence of tribal consultation if required; and 5) copies or summaries of any views provided by consulting parties and the public. <input type="checkbox"/> If the SHPO has not responded to a properly documented request for concurrence within 30 days of receipt of the request, document the request and lack of response as part of the record. 	
<input type="checkbox"/> No Adverse Effect: <ul style="list-style-type: none"> <input type="checkbox"/> Letter from SHPO (or THPO on tribal lands) that concurs with HUD’S or the Responsible Entity’s finding of “no adverse effect.” <input type="checkbox"/> With documentation on 1) the undertaking and the APE (including photographs, maps, and drawings, as necessary), 2) steps taken to identify historic properties, 3) affected historic properties (including characteristics qualifying them for the NR), 4) the undertaking’s effects on historic properties, 5) why the criteria of adverse effect were not applicable (§800.5), 6) evidence of tribal consultation if required, and 7) copies or summaries of any views provided by consulting parties and the public. <input type="checkbox"/> If the SHPO has not responded to a properly documented request for concurrence within 30 days of receipt of the request, document the request and lack of response as part of the record. 	
<input type="checkbox"/> Adverse Effect: <ul style="list-style-type: none"> <input type="checkbox"/> Notification of adverse effect sent to Advisory Council on Historic Preservation. <input type="checkbox"/> Letter from SHPO (or THPO on tribal lands) that concurs with a finding of “adverse effect.” <input type="checkbox"/> With documentation on 1) the undertaking and the APE (including photographs, maps, and drawings, as necessary), 2) steps taken to identify historic properties, 3) affected historic properties (including characteristics qualifying them for the NR), 4) the undertaking’s effects on historic properties, 5) why the criteria of adverse effect are applicable (§ 800.5), 6) evidence of tribal consultation if required, and 7) copies or summaries of any views provided by consulting parties and the public. <input type="checkbox"/> A Memorandum of Agreement (MOA) or a Programmatic Agreement (PA) signed by the HUD official or Responsible Entity, SHPO/THPO, the Advisory Council on Historic Preservation if participating, and other signatory and concurring parties. <input type="checkbox"/> If resolution is not reached in an MOA or PA, provide correspondence and comments between the Advisory Council on Historic Preservation and HUD Secretary (for Part 50 projects) or Responsible Entity’s chief elected local official (for Part 58 projects). 	

<p>2. Tribal Consultation [Notice CPD-12-006, issued June 15, 2012] – The Environmental Review Record (ERR) must contain evidence that Tribal Consultation was considered or completed and must contain <u>ONE</u> of the following types of documentation:</p>	<p>Comments/ Documentation</p>
<p><input type="checkbox"/> A completed “When to Consult with Tribes” Checklist (found in the appendix of HUD Notice CPD-12-006)</p> <p><input type="checkbox"/> A letter from Tribal Historic Preservation Officer (THPO) concurring with the project or a letter documenting that “No Response” was received from THPO.</p>	

<p>3. Floodplain Management [24 CFR Part 55, EO 11988] – The Environmental Review Record (ERR) should contain evidence whether or not a project is located in a Floodplain or could have an effect on a Floodplain. Indicate the project’s location and <u>ONE</u> of the types of documentation provided:</p>	<p>Comments/ Documentation</p>
<p><input type="checkbox"/> The project <u>IS NOT</u> located in or <u>DOES NOT</u> impact a Floodplain:</p> <p><input type="checkbox"/> A FEMA map showing the project is not located in a Special Flood Hazard Area.</p>	
<p><input type="checkbox"/> The project <u>IS</u> located in or <u>DOES</u> impact a Floodplain:</p> <p><input type="checkbox"/> Documentation supporting the determination that an exception at 55.12(c) applies.</p> <p><input type="checkbox"/> A FEMA map showing the project is located in a Special Flood Hazard Area along with documentation of the 8-Step Process and required notices. If the 5-Step Process is applicable, provide documentation of the 5-Step Process and indicate the applicable citation. If the 8-Step Process is inapplicable, indicate the applicable citation and document the determination. [55.20]</p>	

<p>4. Wetlands Protection [24 CFR Part 55, EO 11990] – The Environmental Review Record (ERR) must contain evidence whether or not a project is located in a Wetland or could have an effect on a Wetland. Indicate the project’s location and <u>ONE</u> of the types of documentation provided:</p>	<p>Comments/ Documentation</p>
<p><input type="checkbox"/> The project <u>IS NOT</u> located in and <u>DOES NOT</u> impact a Wetland:</p> <p><input type="checkbox"/> A map or other relevant documentation (i.e. concurrence with Fish & Wildlife Service, USDA/NRCS National Soils Survey and/or U.S. Army Corp of Engineers) supporting the determination that the project does not impact an on- or off-site wetland.</p> <p><input type="checkbox"/> Documentation supporting the determination that an exception at 55.12(a)(3), 55.12(a)(4), 55.12(c)(3), 55.12(c)(7), or 55.12(c)(10) applies.</p> <p><input type="checkbox"/> Documentation supporting the determination that the project does not involve new construction (as defined in Executive Order 11990), expansion of a building’s footprint, or ground disturbance.</p>	
<p><input type="checkbox"/> The project <u>IS</u> located in or <u>DOES</u> impact a Wetland:</p> <p><input type="checkbox"/> A completed 8-Step Process, including a map and the early and final public notices.</p>	

<p>5. Coastal Zone Management [16 U.S.C. 1451, 307(c) & (d)] – The Environmental Review Record (ERR) must contain evidence that the project’s location, in relation to the Coastal Zone Management Area, was considered. Indicate which <u>ONE</u> of the types of documentation was provided:</p>	<p>Comments/ Documentation</p>
<p><input type="checkbox"/> A map indicating that the project is not located in the CZMA.</p> <p><input type="checkbox"/> A Federal consistency determination from the state coastal commission, including a description of any necessary mitigation.</p>	

<p>6. Sole Source Aquifers [40 CFR Part 149] – The Environmental Review Record (ERR) must contain evidence that the project’s location, in relation to Sole Source Aquifers, was considered. Indicate which <u>ONE</u> of the types of documentation was provided:</p>	<p>Comments/ Documentation</p>
<p><input checked="" type="checkbox"/> Documentation, including a map, showing that the project site is not on a sole source aquifer.</p> <p><input type="checkbox"/> A determination that the project consists solely of acquisition, leasing, or rehabilitation of existing buildings.</p> <p><input type="checkbox"/> Documentation showing that a Memorandum of Understanding (MOU) or agreement with the EPA excludes your project from further review.</p> <p><input type="checkbox"/> Documentation that EPA has reviewed and commented on the proposed action within an SSA and a description of any mitigation measures, if necessary.</p>	<p>There are NO Sole Source Aquifers located in the state of Alabama. Map must be included in ERR.</p>

<p>7. Endangered Species [50 CFR 402] – The Environmental Review Record (ERR) must contain evidence that <u>ONE</u> of the following determinations has been made the documentation supporting the decision:</p>	<p>Comments/ Documentation</p>
<p><input type="checkbox"/> No Effect, including a determination that the project does not involve any activities that have a potential to affect species or habitats, evidence that there are no federally listed species in the area, a concurrence letter from U.S. Fish & Wildlife Service or other analysis supporting a No Effect finding.</p> <p><input type="checkbox"/> May Affect, Unlikely to Adversely Affect, including all correspondence with the Fish and Wildlife Service or the National Marine Fisheries Service.</p> <p><input type="checkbox"/> Likely to Adversely Affect, including all correspondence with the Fish and Wildlife Service or the National Marine Fisheries Service.</p>	

<p>8. Wild and Scenic Rivers [36 CFR 297] – The Environmental Review Record (ERR) must contain evidence that the project is not located within ¼ mile of a river on the National Wild and Scenic River System (NWSRS) list. Which <u>ONE</u> of the following types of documentation is provided as support:</p>	<p>Comments/ Documentation</p>
<p><input type="checkbox"/> Evidence the proposed action is not within ¼ mile of a river in the NWSRS listed below: <u>EACH</u> type of river must be cleared (indicate that each was considered):</p> <p style="margin-left: 100px;"> <input type="checkbox"/> Wild & Scenic Rivers <input type="checkbox"/> Study Rivers <input type="checkbox"/> Nationwide Rivers Inventory (NRI) </p> <p><input type="checkbox"/> Documentation that contact was made with the Federal (or State) agency that has administrative responsibility for management of the river and that the proposed action will not affect river designation or is not inconsistent with the management and land use plan for the designated river area.</p>	

<p>9. Air Quality [40 CFR Parts 6, 51, 93] – The Environmental Review Record (ERR) must contain evidence that the project is in compliance with Air Quality standards. Indicate which <u>ONE</u> of the types of documentation was provided:</p>	<p>Comments/ Documentation</p>
<p><input type="checkbox"/> A determination that the project does not include new construction or conversion of land use facilitating the development of public, commercial, or industrial facilities OR five or more dwelling units.</p> <p><input type="checkbox"/> Documentation that the project’s county or air quality management district is not in nonattainment or maintenance status for any criteria pollutants.</p> <p><input type="checkbox"/> Evidence that estimated emissions levels for the project do not exceed de minimis emissions levels for the nonattainment or maintenance level pollutants.</p> <p><input type="checkbox"/> A determination that the project can be brought into compliance with the State Implementation Plan (SIP) through modification or mitigation, including documentation on how the project can be brought into compliance.</p>	

<p>10. Farmlands Protection [7 CFR Part 658] – The Environmental Review Record (ERR) must contain evidence that the project does not adversely affect Farmlands. Indicate which <u>ONE</u> of the types of documentation was provided:</p>	<p>Comments/ Documentation</p>
<p><input type="checkbox"/> A determination that the project does not include any activities, including new construction, acquisition of undeveloped land, or conversion that could potentially convert one land use to another.</p> <p><input type="checkbox"/> Evidence that the exemption applies, including all applicable maps.</p> <p><input type="checkbox"/> Evidence supporting the determination that “Important Farmland,” including prime farmland, unique farmland, or farmland of statewide or local importance regulated under the FPPA does not occur on the project site.</p> <p><input type="checkbox"/> Documentation of all correspondence with NRCS, including the completed AD-1006 and a description of the consideration of alternatives and means to avoid impacts to Important Farmland.</p>	

<p>11. Noise Abatement & Control [24 CFR 58.5(i)(2)] – The Environmental Review Record (ERR) must contain evidence that the project does not adversely affect existing noise conditions and/or does not involve a noise sensitive activity. Indicate which <u>ONE</u> of the types of documentation was provided:</p>	<p>Comments/ Documentation</p>
<p><input type="checkbox"/> Documentation that the proposed action does not involve a noise sensitive subject matter.</p> <p><input type="checkbox"/> Documentation the proposed action is not within 1000 feet of a major roadway, 3,000 feet of a railroad, or 15 miles of a military or FAA-regulated civil airfield.</p> <p><input type="checkbox"/> If within those distances, documentation showing the noise level is Acceptable (at or below 65 DNL).</p> <p><input type="checkbox"/> If within those distances, documentation showing that there's an effective noise barrier (i.e., that provides sufficient protection).</p> <p><input type="checkbox"/> Documentation showing the noise generated by the noise source(s) is Normally Unacceptable (66 – 75 DNL) and identifying noise attenuation requirements that will bring the interior noise level to 45 DNL and/or exterior noise level to 65 DNL.</p>	

<p>12. Explosive & Flammable Facilities [24 CFR 51c] – The Environmental Review Record (ERR) must contain evidence that the proximity to both aboveground storage tanks and hazardous facilities has been analyzed. For <u>EACH</u> of the categories below, mark which type of documentation was provided:</p>	<p>Comments/ Documentation</p>
<p>Indicate which <u>ONE</u> of the following types of documentation was included for aboveground storage tanks:</p> <p><input type="checkbox"/> A determination that the project does not include development, construction, rehabilitation that will increase residential densities, or conversion.</p> <p><input type="checkbox"/> Evidence that within one mile of the project site there are no current or planned stationary aboveground storage containers of more than 100-gallon capacity containing common liquid industrial fuels or of any capacity containing hazardous liquids or gases that are not common liquid industrial fuels.</p> <p><input type="checkbox"/> A determination along with all supporting documentation that the separation distance of such containers from the project is acceptable.</p> <p><input type="checkbox"/> Documentation of the existing or planned barrier that would serve as sufficient mitigation, including correspondence with a licensed engineer.</p>	
<p>Indicate which <u>ONE</u> of the following types of documentation was included for hazardous facilities:</p> <p><input type="checkbox"/> A determination that the project does not include a hazardous facility.</p> <p><input type="checkbox"/> A determination along with all supporting documentation that the hazardous facility is located at an acceptable separation distance from residences and any other facility or area where people may congregate or be present.</p> <p><input type="checkbox"/> Documentation of the existing or planned barrier that would serve as sufficient mitigation, including correspondence with a licensed engineer.</p>	

<p>13. Site Contamination [24 CFR 58.5(i)(2)] – The Environmental Review Record (ERR) must contain evidence that the project site is not contaminated or has been cleared of contaminations. Indicate which <u>ONE</u> of the types of documentation was provided:</p>	<p>Comments/ Documentation</p>
<p><input type="checkbox"/> Evidence the site is not contaminated (for multifamily housing projects this includes on site and off site contamination and previous uses of the site); a Phase I Environmental Site Assessment is strongly encouraged for multifamily and non-residential projects.</p> <p><input type="checkbox"/> Evidence supporting a determination the hazard will not affect health and safety of the occupants or conflict with the intended use of the site, including any mitigation measures used.</p> <p><input type="checkbox"/> Documentation the site has been cleaned up according to EPA or state standards for residential properties, which requires a letter of “No Further Action” (NFA) required from the appropriate state department/agency, or a RAO (Response Action Outcome) letter from the LSRP (Licensed Site Remediation Professional).</p>	

<p>14. Environmental Justice [EO 12898] – The Environmental Review Record (ERR) must contain evidence that the project protects the environment and human health fairly regardless of race, color, national origin or income. Indicate which <u>ONE</u> of the types of documentation was provided:</p>	<p>Comments/ Documentation</p>
<p><input type="checkbox"/> Evidence that the site or surrounding neighborhood does not suffer from adverse environmental conditions and evidence that the proposed action will not create an adverse and disproportionate environmental impact or aggravate an existing impact. (Describe how the proposed action will not have a disproportionate adverse impact on minority or low-income populations.)</p> <p><input checked="" type="checkbox"/> Evidence that the project is not in an environmental justice community of concern (demographics, income, etc.) or evidence that the project does not disproportionately affect a low-income or minority population.</p> <p><input type="checkbox"/> If there are adverse effects on low-income or minority populations, documentation that that the affected community residents have been meaningfully informed and involved in a participatory planning process to address (remove, minimize, or mitigate) the adverse effect from the project and the resulting changes.</p>	<p>ADECA’s Community & Economic Development Programs only fund low- to moderate- income level Communities improving/eliminating any Environmental Injustice that may exist in the Community.</p>

Part D: Environmental Review Record (ERR) [58.38]

Answer the following questions about the ERR:	Yes	No	N/A	Comments/ Documentation
1. Has the Grantee established an ERR? [58.38]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. Briefly describe the Grantee's system for carrying out its environmental review responsibilities (e.g. staff, consultant)				
3. Is there evidence that the staff person(s) designated by the Grantee lacks knowledge or training on environmental review requirements for ADECA programs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. Is there a separate ERR for each project?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	ADECA funds only one project at a time.
5. Do the ERRs reviewed contain project descriptions, including geographic boundaries (where applicable) and reference all activities included as part of the overall project? [58.38]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. For the time period reviewed, has ADECA received any objections raising noncompliance issues about the Grantee? a. If "Yes", were the objections addressed by the Grantee after ADECA forwarded them? [58.75]	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	
7. Floodplain/Wetland Management: Where projects were located in floodplains/wetlands, does the ERR contain <u>EACH</u> of the following: a. A copy of the 8/5-step process? [55.20] b. Copies of the <u>PUBLISHED</u> Notices below: i. An Early Notice and Public Review of a Proposed Activity in a 100-year Floodplain ii. A Final Notice and Public Review of a Proposed Activity in a 100-year Floodplain	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
8. For the records reviewed, do the Grantee records show that no grant funds were obligated or spent (other than activities under 24 CFR 58.22(f), 58.34, or 58.35(b)) prior to receipt of the ADECA's "Notice of Removal of Grant Conditions". [58.22]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. For the records reviewed, do the Grantee records show that no physical development activities (e.g. construction) began prior to receipt of the ADECA's "Notice of Removal of Grant Conditions". [58.22]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. If there were projects over a one or more year period, were environmental reviews conducted on the full scope of multi-year activities?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	ADECA does not fund multi-year projects even though a project's length can span multiple years.
11. If projects or activities were a continuation of a previously approved project, was a written decision supporting the continued applicability of the previous environmental review and clearance included in the ERR? (Re-evaluation of a previous Environmental Review)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. If mitigation measures were required were they included in the ERR as part of the actions pertaining to the environmental review?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	